

FACE Coordinator Job Description (based on guidelines from Issaquah PTSA Council)

- Coordinates Cultural Ambassadors to welcome families and help with translations of school information.
- Works together with the Registrar of the school office to welcome and assist families.
- Supports school Librarian to help search for books in different languages.
- Supports MLL staff.
- Supports cultural events and activities.
- Liaison with [FACE chairs](#) of the Issaquah PTSA Council
- Liaison with Cultural and Family Partnerships of the Issaquah School District.
- Liaison with the Cultural Bridges Program of the Issaquah Schools Foundation.