



Board Meeting Minutes
January 9, 2024 at 7PM
Endeavour Library

Attendees: Shannon Mayo, Ashlee Brennecke, Christa Bowles, Tessa Herley, Jolie Nivison, Irina Brindeeva, Sarah Hawley, Jen Carpenter, RJ Arnold

Call to Order – 7:08pm (Shannon Mayo)

President's Report – Shannon Mayo

- FYI- Anti-Bullying assembly scheduled for March 18th (PTSA funded) – added to calendar
- FYI- Cultural Event/Assembly + Land Acknowledgement- Equity Belonging and Family Partnership (still in progress)
- Staff Grants – working on getting the word out so more staff participate this year; posting on website
- Scholarship Funds increase/potential impact to desired Grade Level Band Experiential Grants (additional \$6k total)
 - Admin has requested \$2k to cover expected end of year unpaid fees
 - Motion (Tessa): use 2k for scholarships and \$4k for K-4 grade level band grants
 - 2nd: Christa
 - Approved
 - Motion to strike previous vote: Jolie
 - 2nd
 - Approved
 - Motion (Sarah): Admin request for \$2k to cover expected unpaid art/other fees (“scholarship fund”) – take from Tier 1 support budget, leaving ~\$1300 in that fund; \$6k from additional funds raised goes to Grade level grants
 - 2nd: Tessa
- Approved ***requires membership vote (add to agenda)***
- Focus on Advocacy Week- Kicks off Jan 15th (add to JP)
- Golden Acorn Kick-off – Ashlee + Sarah
 - Communication out by end of Feb; announce awards by Mid-April (PTSA council reception 5/7)
 - Booth at Heritage Night with ballot box” to get votes

- Next Principal/PTSA Meeting Feb 2nd, 2024 9:30am
- Save the Date- ISF Nourish Every Mind March 28, 2024

Treasurer's Report – Shannon Mayo obo Jenn Jones

- December 2023 Financial report highlights ([link to full report](#))

Secretary Report – Sarah Hawley

- Checking in with our [2023-24-SOA-Agreement-Local-PTA-and-Councils-August-2023.pdf](#)
- [Training log review](#) – training needs to be completed by May 16
- Board Financial Review meeting needs to be scheduled
- Kindergarten Info Night (Jan 25) - PTSA rep

VP Report – Ashlee Brennecke

- Nominating Committee- Procedures and timelines (add a call to join in JP)
- Jolie & Tessa have submitted their names for nomination ***requires membership vote (add to agenda)***

Programs Report – Christa Bowles

- Heritage Night – committee kicked off 1/9
- Garden Docent – meeting with Ms. Pehl re: garden club idea this month; next steps TBD

Communications Report – Dulce Rodriguez

- Monthly JP Workback schedule reminder:
 1. Content Request – 2nd Tuesday of every month (AM email + reminder at board meeting)
 2. Content due to Dulce – by EOD Wednesday that week (keep in mind you are welcome to send content prior to the Tuesday request)
 3. Draft 1 for review – by EOD Thursday that week to Board and Standing Chairs
 4. Feedback provided – by EOD Friday that week from Board and Standing Chairs
 5. Final Draft for review – by noon the next Monday
 6. Final Draft feedback due – by EOD that same day (Monday)
 7. Jaguar Press Goes Out – Tuesday by 4pm the week after board meeting*
 8. Social Media Post Promotes JP latest issue linking to copy on our website

Standing Chairs Reports:

- Irina Brindeeva – ISF Liaison: Nourish Every Mind Luncheon – 3/28 at Issaquah Community Center; ISF is reviewing teacher grants

Upcoming Meetings:

- General Membership – 1/23 (Zoom only)
- Board Meeting – 2/13

Adjournment – 9:24pm (Shannon Mayo)