



Board Meeting Minutes
April 23, 2024, at 12PM
Zoom

Attendees: Shannon Mayo, Ashlee Brennecke, Sarah Hawley, Jolie Nivison, Christa Bowles, Jen Shepherd

Call to Order – 12:02pm

President’s Report – Shannon Mayo

- Workback Schedules – requirement for all Events and Large Scale Programs
- Ms. Mikayla request for Sensory Space Supplies- \$1,300 from balance of Tier 1 Support? (Part of “Schools Needs” Bucket)
 - Per discussion, question back to Mikayla re: staff available to assist with supervision of this space (expect to vote via email pending her response)
- Math Games - request from school for 3-5 math games per grade band
 - Motion (Sarah): Utilize \$1,500 from balance of Cultural Experience Funds (part of Principal and Building Grant Bucket); 2nd (Christa); APPROVED
- Request for indoor recess activities supplies with additional balance from either “Building Needs” or “Tier 1”
 - Motion (Sarah): Utilize “Building Needs” budget, \$200 for indoor and the remainder (\$400) for outdoor equipment refresh; 2nd (Christa); APPROVED
- Issaquah Food and Clothing Bank Drive – May 23rd (led by Katie Sabol & 4th grade team)
- Jaguar Jump Start Updates
 - PTSA Membership enrollment can be open early (June 1); pending Member Planet software change
- Planning – content for May General Membership Meeting; guest speaker update

VP Report – Ashlee Brennecke

- Golden Acorn update – surveys are complete; committee needs to review & finalize winners

Treasurer’s Report – Jenn Jones

- ‘24-25 Budget Committee update
 - Local Outreach (\$300 budgeted) - consensus on who to give to this year (on hold for now)
- For discussion: Giving via check vs PayPal for larger donations

Secretary Report – Sarah Hawley

- [2023-24-SOA-Agreement-Local-PTA-and-Councils-August-2023.pdf](#)
 - #5 Year End Financial Review – need to confirm with Jenn
 - #9 Nominating committee item now marked complete “1/23/23”
 - #11 [Training log review](#) – only Jolie outstanding; needs to be completed by WSPTA Annual Mtg (May 17)
 - #12 Membership item now marked complete

Programs Report – Krista Guenser & Christa Bowles

- Read across Endeavour success
- More \$ for Staff appreciation week – requesting \$1k
 - \$1200 exists in the budget (thought to be for catered lunch), leaving \$1023 left over
 - Would be enough for a small end-of-year gift
 - Committee is asking add'l for a new breakfast and a new item for the staff lounge
 - Motion: (Sarah) utilize \$1200 from “support fund – staff needs” budget for staff appreciation lunch; 2nd (Christa); APPROVED
- Art walk update: “I Spy With My Artist Eyes”
 - Parking issue (illegal street parking) solutions
- Art Docent chair for 2024-25
 - Kathy M willing to co-chair, she’s working on another person

Fundraising Report – Tessa Herley (absent)

- Fuchsia Basket sale- 71 baskets sold, pick up will be on May 7 at Jenny Arnold’s house (about \$20 profit per basket)
- Mariner’s game- tickets going better than expected, Mariners very happy with our sales and released extra seats for us (54 main level tickets sold and 0 view level), \$10 profit for us for each ticket, sales end on May 2nd, display put up at school by Jolie and Heidi and flyer will go home next week

Standing Chairs Reports:

- Membership Report – Jen Shepherd
 - Current membership & monthly trend 22-23 vs 23-24
125 YTD vs 121 at this time last year; trends highest in August, then Sept, tapers monthly from there
- Yearbook budget planning for next year
- 5th grade party review
 - Yard signs needs more discussion with Megan

Upcoming Meetings:

Board – 5/14, General Membership – 5/28

Adjournment (1:50pm) – Shannon Mayo