



Board Meeting Minutes
September 12, 2023 at 7PM
Endeavour Library

Attendees: Shannon Mayo, Ashlee Brennecke, Jenn Jones, Tessa Herley, Christa Bowles, Dulce Rodriguez, RJ Arnold, Jolie Nivison, Sarah Hawley, Irina Brindeeva, Jen Shepherd

Call to Order & President's Report – Shannon

- Lanyards/Badges
- Review/finalize the following docs from retreat (in prep for Membership vote)
 - [2022-2023 Mission Statement and Goals .docx](#)
 - [2023-2024 Standing Rules.docx](#)
- [SOA Checklist \(wastatepta.org\)](#) updated for 23/24 – board members to review & complete action items (ongoing)
- Reminder of [Communication Plans](#), [Budget Worksheets](#), Flyer Creation Guidance (to be added to Important Board Documents folder on sharepoint following this meeting), etc.
 - Best practice for committee/event chairs to project manage
 - Will require committee chairs to have @endeavour email accounts for sharepoint access
- Confirm Curriculum Night coverage and materials
 - Trifolds located in storage room (far right, last bay); except Art Program is in art closet
 - Spirit wear merchandise & payment modes (Tessa)
- Art Specialist Discover Art Program – requested \$4k increase in project-based wage
 - Option 1: PTSA covers the increase from existing budget (e.g. Teacher Grants)
 - Motion: Jolie
 - 2nd: Sarah
 - Vote failed
 - Option 2: increase PTSA scholarship fund to supplement the increased parent fee (\$25 to \$34)
 - Motion: Jolie
 - 2nd: Sarah
 - Vote approved
- Celebration/Party Guidelines – Petra to share via Room Parent Email
- Staff Grants Discussion
 - Currently \$12k budget (\$300 per 40 teachers/specialists/paras)

- Opportunity to poll staff at next Endeavour Leadership meeting to get a consensus if this is the right way to approach (vs. grade level bands, etc)
- Book Fair Update – date change (Dec 4-8)
- Emergency Supplies Funding – PTSA funds provided end of last year have been returned (denied by ISD); also no longer need an emergency supplies chairperson
- YMCA Everyday Play Update – admin conversations in progress re: the value of this program (next steps TBD)
- Membership Meeting Agenda/Actions to be in compliance

Treasurer's Report – Jenn & RJ

- Membership & spirit wear income received
- Funding author visit & anti-bullying assembly

Volunteers Report – Jolie

- Open positions update with special focus on prioritized
 - Reflections!
- Spooky Supper update
 - Date finalized: 10/25
 - Working on food trucks & entertainment

Membership Report

- Membership count
 - Currently at 131 (less than pre-covid at this stage but better than recent years)

Fundraising Report – Tessa

- Jag-a-thon
 - Pledgestar site about to go live – board to help test
 - 8 financial sponsors (\$7250)
 - 4 in-kind sponsors
- Mariner's Game: Pick a few date options
 - Weekend date in May or June

Programs Report – Krista & Christa

- All art docent volunteers will train as a group and divide & conquer for art responsibilities (not just one docent for in-class art projects)

Communications Report – Dulce

- Jaguar Print goes out 9/13
- Can we get a schedule for JPs to develop a workback schedule for submissions/edits/final?

Secretary Updates – Sarah

- Website review

- Changes to the calendar
- Upcoming meetings:
 - a. Sept 26 – General Membership Meeting
 - b. Oct 10 – Board Meeting

Adjournment 9:25PM